

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

NOTICE

No: IQAC/6/2023

May30th, 2023

Respected Sir/Madam

Greetings from IQAC

For discussing academic activities for the academic year 2021 – 2022, a meeting of IQAC Members is Scheduled on 02 – 06 – 2023, Friday. All IQAC members are requested to attend the meeting without fail

Meeting details

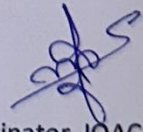
Date : 02.06.2023

Time: 12.30 PM

Venue: Net Lab

Agenda

1. Academic Monitoring
2. Internal marks


Coordinator, IQAC

Copy to,

1. Principal
2. Members Concerned
3. NBA coordinator

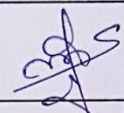
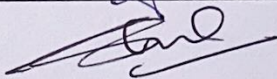
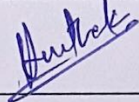



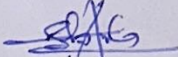
MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Attendance List of the meeting

Date: 02.06.2022

SL.NO	NAME	SIGNATURE
1	Mr. Salman Bin Ali	
2	Mr. Shibu Augustine	
3	Mrs. Anitha K	
4	Ms. Reshmi V R	
5	Ms. Aparna Mohan	
6	Mr. Gokul PS	
7	Mr. Shameer Hassan	

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Minutes of the meeting

Date: 02.06.2023

Members Present:

- | | |
|------------------------|------------------|
| 1. Dr P Babu | - Principal |
| 2. Dr. Anshad A S | - Vice Principal |
| 3. Mr. Salman Bin Ali | - Coordinator |
| 4. Mr. Shibu Augustine | - Member |
| 5. Mr. Gokul P S | - Member |
| 6. Ms. Aparna Mohan | - Member |
| 7. Ms. Reshmi V R | - Member |
| 8. Mrs. Anitha K | - Member |
| 9. Mr. Shameer Hassan | - Member |

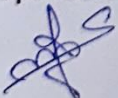
The meeting started by welcoming all the members of IQAC by the coordinator Mr. Salman Bin Ali.

The meeting concluded with the following points:

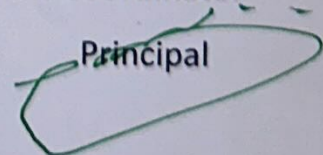
1. Minutes of the previous meeting were confirmed.
2. As per academic plan committee review the portion completion, remedial classes status, students' performance.
3. Class tutors are entrusted to collect the S8 students' internal marks and instructed to upload the same in the portal.
4. Committee has decided to prepare for the external audit. Same to be conveyed to faculties to prepare the necessary files.
5. Decided to conduct an internal audit on 15.06.2023.
6. Actions were taken for the required areas.

The meeting was concluded with the vote of thanks by the coordinator

Prepared By



Principal



MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Action taken report

SL NO	Decisions	Action Taken
1	Principal entrusted the Department HODs and IQAC to monitor the academic activities	IQAC coordinators will collect the syllabus coverage, Result analysis and attendance from the respective department. IQAC will review the same and give principal a summary of the above reports.
2	Internal marks of the s8 students to be published	Attendance and internal marks will be published and upload after the concerns of students.
3	S8 students project Review to be conducted before time	Final review will be conducted before the exams..
4	S4 and s6 second internal examinations to be conducted	Dates will be finalized to 5 th June. And DQAC coordinators will scrutinize and approve the QP on 31 st June.



MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

NOTICE

No: IQAC/5/2023

Mar22nd, 2023

Respected Sir/Madam

Greetings from IQAC

For discussing about internal exams for the academic year 2022 – 2023, even semester, a meeting of IQAC Members is Scheduled on 24 – 03 – 2023, Friday. All IQAC members are requested to attend the meeting without fail

Meeting details


Date : 24.03.2022

Time: 12.30 PM

Venue: Net Lab

Agenda

1. Academic Monitoring
2. Internal Exam
3. NBA


Coordinator, IQAC

Copy to,

1. Principal
2. Members Concerned
3. NBA coordinator

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Attendance List of the meeting

Date: 24.03.2023

SL.NO	NAME	SIGNATURE
1	Mr. Salman Bin Ali	
2	Mr. Shibu Augustine	
3	Mrs. Anitha K	
4	Ms. Reshmi V R	
5	Ms. Aparna Mohan	
6	Mr. Gokul PS	
7	Mr. Shameer Hassan	

ALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Minutes of the meeting

Date: 24.03.2023

Members Present:

- | | |
|------------------------|------------------|
| 1. Dr P Babu | - Principal |
| 2. Mr. Anshad A S | - Vise Principal |
| 3. Mr. Salman Bin Ali | - Coordinator |
| 4. Mr. Shibu Augustine | - Member |
| 5. Mr. Gokul P S | - Member |
| 6. Ms. Aparna Mohan | - Member |
| 7. Ms. Reshmi V R | - Member |
| 8. Mrs. Anitha K | - Member |
| 9. Mr. Shameer Hassan | - Member |

The meeting started by welcoming all the members of IQAC by the coordinator Mr. Salman Bin Ali.

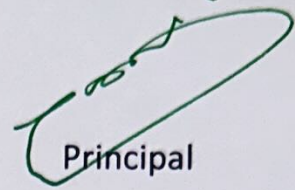
The meeting concluded with the following points:

1. Minutes of the previous meeting were confirmed.
2. As per Academic calendar it is decided to conduct first internal examination in the first week of April and second internal examination in the third week of May for s8 students and 1st week of June for s4 and s6 students.
3. Department coordinators are instructed to verify monthly activity report regularly for the analysis of the performance of students.
4. All members are requested to accept the assignment and contribute toward the effective functioning of the cell.
5. The committee has reviewed the NBA SAR and decided to upload the SAR for CS and Mechatronics Department at end of April.
6. Actions were taken for the required areas.

The meeting was concluded with the vote of thanks by the coordinator



Prepared By



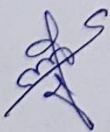
Principal

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Action taken report

SL NO	Decisions	Action Taken
1	Principal entrusted the Department HODs and IQAC to monitor the academic activities	IQAC coordinators will collect the syllabus coverage, Result analysis and attendance from the respective department. IQAC will review the same and give principal a summary of the above reports.
2	It is decided to conduct the first internal examinations	IQAC will provide the Timetable and schedule to collect and distribute the question papers to exam cell
3		



MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

NOTICE

No: IQAC/4/2023

Jan20th, 2023

Respected Sir/Madam

Greetings from IQAC

For discussing academic activities for the academic year 2022 – 2023, a meeting of IQAC Members is Scheduled on 27 – 01 – 2023, Monday. All IQAC members are requested to attend the meeting without fail.

Meeting details

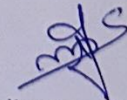
Date : 27.01.2023

Time: 12.30 PM

Venue: Net Lab

Agenda

1. Academic Monitoring
2. NBA


Coordinator, IQAC

Copy to,

1. Principal
2. Members Concerned
3. NBA coordinator

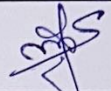
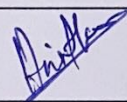


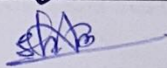
ALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Attendance List of the meeting

Date: 27.01.2023

SL.NO	NAME	SIGNATURE
1	Mr. Salman Bin Ali	
2	Mr. Shibu Augustine	
3	Mrs. Anitha K	
4	Ms. Rashmy V R	
5	Ms.Aparna	
6	Mr. Gokul PS	
7	Mr. Shameer	

ALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Minutes of the meeting

Date: 27.01.2022

Members Present:

- | | |
|------------------------|------------------|
| 1. Dr P Babu | - Principal |
| 2. Mr. Anshad A S | - Vice Principal |
| 3. Mr. Salman Bin Ali | - Coordinator |
| 4. Mr. Shibu Augustine | - Member |
| 5. Mr. Gokul P S | - Member |
| 6. Ms. Aparna Mohan | - Member |
| 7. Ms. Reshmi V R | - Member |
| 8. Mrs. Anitha K | - Member |
| 9. Mr. Shameer Hassan | - Member |

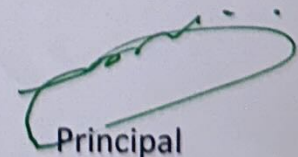
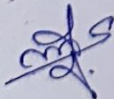
The meeting started by welcoming all the members of IQAC by the coordinator Mr. Salman Bin Ali.

The meeting concluded with the following points:

1. The overall academic plan and progress of students was reviewed.
2. Decided to conduct an internal audit for the completed odd semester on 25th January 2023.
3. Department coordinators are instructed to verify monthly activity report regularly for the analysis of the performance of students.
4. Academic calendar for the coming semester was planned, which is to be followed by the department.
5. NBA SAR work has to be finished on time, and given instruction to the faculties to plan & prepare.
6. Actions were taken for the required areas.

The meeting was concluded with the vote of thanks by the coordinator

Prepared By



Principal

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Action taken report

SL NO	Decisions	Action Taken
1	Principal entrusted the Department HODs and IQAC to monitor the academic activities	IQAC coordinators will collect the syllabus coverage, Result analysis and attendance from the respective department. IQAC will review the same and give principal a summary of the above reports.
2	It is decided to record the attendance and publish every week.	College will provide the separate log for attendance.
3	It is decided to record the remedial class details in separate log book.	College will provide the separate log for remedial classes

