

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

NOTICE

No: IQAC/2/2022

October 28th, 2022

Respected Sir/Madam

Greetings from IQAC

For discussing academic activities and conducting of 1st internal examination for the academic year 2022 – 2023, a meeting of IQAC Members is Scheduled on 31 – 10 – 2022, Friday. All IQAC members are requested to attend the meeting without fail.

Meeting details

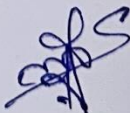
Date : 31.10.2022

Time: 12.30 PM

Venue: Net Lab

Agenda

1. Academic Monitoring
2. NBA


Coordinator, IQAC

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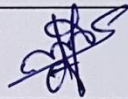
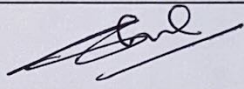
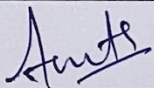
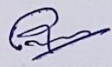


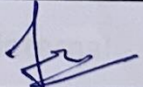
1. Principal
2. Members Concerned
3. NBA coordinator

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Attendance List of the meeting

Date: 31.10.2022

SL.NO	NAME	SIGNATURE
1	Mr. Salman Bin Ali	
2	Mr. Shibu Agustine	
3	Mrs. Anitha K	
4	Ms. Rashmy V R	
5	Ms. Aparna Mohan	
6	Mr. Gokul P S	
7	Mrs. Jeena K J	

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Minutes of the meeting

Date: 31.10.2022

Members Present:

- | | |
|---------------------------------|------------------|
| 1. Dr P Babu | - Principal |
| 2. Dr Anshad A S | - Vice Principal |
| 3. Mr Salman Bin Ali | - Coordinator |
| 4. Mr. Shibu Augustine | - Member |
| 5. Mr. Gokul P S | - Member |
| 6. Ms. Aparna Mohan | - Member |
| 7. Ms. Rashmy V R | - Member |
| 8. Mrs. Anitha K | - Member |
| 9. Mrs. Jeena K J | - Member |

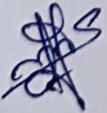
The meeting started by welcoming all the members of IQAC by the coordinator Mr. Salman Bin Ali.


The meeting concluded with the following points:

1. Minutes of the previous meeting were confirmed.
2. As per Academic calendar it is decided to conduct first internal examination in the second week of September.
3. Department coordinators are instructed to verify monthly activity report regularly for the analysis of the performance of students.
4. All members are requested to accept the assignment and contribute toward the effective functioning of the cell.

The meeting was concluded with the vote of thanks by the coordinator

Prepared By


Salman Bin Ali


Principal

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Action taken report

SL NO	Decisions	Action Taken
1	Principal entrusted the Department HODs and IQAC to monitor the academic activities	IQAC coordinators will collect the syllabus coverage, Result analysis and attendance from the respective department. IQAC will review the same and give principal a summary of the above reports.
2	It is decided to conduct the first internal examinations	IQAC will provide the Timetable and schedule to collect and distribute the question papers to exam cell
3		

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

NOTICE

No: IQAC/1/2022

September 01th, 2022

Respected Sir/Madam

Greetings from IQAC

For discussing academic activities for the academic year 2022 – 2023, a meeting of IQAC Members is Scheduled on 05 – 09 – 2022, Friday. All IQAC members are requested to attend the meeting without fail.

Meeting details

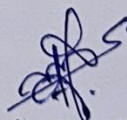
Date : 05.09.2022

Time: 12.30 PM

Venue: Net Lab

Agenda

1. Academic Monitoring
2. NBA


Coordinator, IQAC

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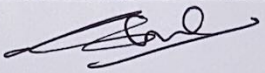
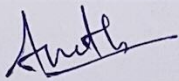
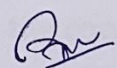

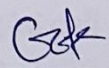
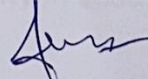
1. Principal
2. Members Concerned
3. NBA coordinator

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Attendance List of the meeting

Date: 05.09.2022

SL.NO	NAME	SIGNATURE
1	Mr. Salman Bin Ali	
2	Mr. Shibu Augustine	
3	Mrs. Anitha K	
4	Ms. Rashmy V R	
5	Ms. Aparna Mohan	
6	Mr. Gokul P S	
7	Mrs. Jeena K J	

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Minutes of the meeting

Date: 05.09.2022

Members Present:

- | | |
|---|------------------|
| 1. Dr P Babu | - Principal |
| 2. Mr. ^{Dr.} Anshad A S | - Vice Principal |
| 3. Mr. Salman Bin Ali | - Coordinator |
| 4. Mr. Shibu Augustine | - Member |
| 5. Mr. Gokul P S | - Member |
| 6. Ms. Aparna Mohan | - Member |
| 7. Ms. Rashmy V R | - Member |
| 8. Mrs. Anitha K | - Member |
| 9. Mrs. Jeena K J | - Member |

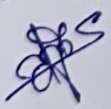
The meeting started by welcoming all the members of IQAC by the coordinator Mr. Salman Bin Ali.

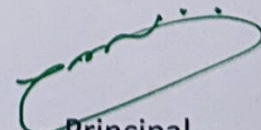
The meeting concluded with the following points:

1. The Principal welcomed the reconstituted member to IQAC cell and Conveys wishes for Running of the cell to Maintain quality in academics as well as campus also.
2. The overall academic plan and progress of students was reviewed.
3. Department coordinators are instructed to verify monthly activity report regularly for the analysis of the performance of students.
4. Academic calendar for the coming semester was planned, which is to be followed by the department

The meeting was concluded with the vote of thanks by the coordinator

Prepared By


Salman Bin Ali


Principal

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Action taken report

SL NO	Decisions	Action Taken
1	Principal entrusted the Department HODs and IQAC to monitor the academic activities	IQAC coordinators will collect the syllabus coverage, Result analysis and attendance from the respective department. IQAC will review the same and give principal a summary of the above reports.
2	It is decided to record the attendance and publish every week.	College will provide the separate log for attendance.
3	It is decided to record the remedial class details in separate log book.	College will provide the separate log for remedial classes

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

NOTICE

No: IQAC/7/2022

June 17th, 2022

Respected Sir/Madam

Greetings from IQAC


A special staff meeting to be scheduled on 21 – 06 – 2022, Tuesday for reviewing the external audit conducted at 16.06.2022. All teaching faculties are requested to attend the meeting without fail.

Meeting details

Date : 21.06.2022

Time: 12.35 PM

Venue: EC Seminar Hall


Coordinator, IQAC/Principal

Copy to,

1. Principal
2. Wise Principal
3. HOD, All department
4. NBA coordinators

MALABAR COLLEGE OF ENGINEERING AND TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Attendance List of the meeting

Date: 21.06.2022

- | | |
|----------------------------------|--------------------------|
| 1. Dr P Babu | - Principal |
| 2. ^{Dr.} Mr. Anshad A S | - Vice Principal |
| 3. Mr. Salman Bin Ali | - Coordinator <i>SBS</i> |
| 4. Mr. Shibu Augustine | - Member <i>Shibu</i> |
| 5. Mr. George Thomas | - Member <i>George</i> |
| 6. Ms. Reshma V M | - Member <i>Reshma</i> |
| 7. Ms. Rashmy V R | - Member <i>Rashmy</i> |
| 8. Mrs. Anitha K | - Member <i>Anitha</i> |
| 9. Mrs. Jeena K J | - Member <i>Jeena</i> |

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY
DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Minutes of the meeting

Date: 21.06.2022

Members Present:

- | | |
|---------------------------------------|------------------|
| 10. Dr P Babu | - Principal |
| 11. Mr. Anshad A S | - Vice Principal |
| 12. Mr. Salman Bin Ali | - Coordinator |
| 13. Mr. Shibu Augustine | - Member |
| 14. Mr. George Thomas | - Member |
| 15. Ms. Reshma V M | - Member |
| 16. Ms. Rashmy V R | - Member |
| 17. Mrs. Anitha K | - Member |
| 18. Mrs. Jeena K J | - Member |
| 19. All Department HODs and Faculties | |


The meeting started by welcoming all the members of IQAC by the Principal Dr P Babu

The meeting concluded with the following points:

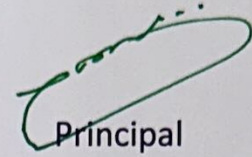
1. Firstly, the Principal, Dr P Babu sir expressed his thanks for submission of all required files and the efforts took to complete it by the faculties.
2. The IQAC coordinator said thanks to the faculties for cooperation and support for the external audit happened at 16.06.2022.
3. NBA coordinator, Mr. Ajith sir reviewed the Last external audit completed at 16.06.2022.
4. Also discussed and planned about the upcoming working days and second internal examination.

5. Mr. Ajith sir requested to faculties for improving the academic activities as per suggestions received from the external auditors

The meeting was concluded with the vote of thanks by the Wise Principal


Salman Bin Ali

Prepared By


Principal

MALABAR COLLEGE OF ENGINEERING ANF TECHNOLOGY

DESAMANGALAM, THRISSUR

Internal Quality Assurance Cell

Action taken report

SL NO	Decisions	Action Taken
1	Principal entrusted the Department HODs and IQAC to monitor the academic activities	IQAC coordinators will collect the syllabus coverage, Result analysis and attendance from the respective department. IQAC will review the same and give principal a summary of the above reports.
2	It is decided to record the tutorial class details in separate log book.	College will provide the separate log for tutorial classes
3	It is decided to record the remedial class details in separate log book.	College will provide the separate log for remedial classes